### ADITYA COLLEGE OF PHARMACY

(Affiliated to JNTUK, Approved by AICTE)

(ADITYA NAGAR, ADB ROAD, SURAMPALEM 533 437, E.G.Dt, Ph.9949876664)

Website:www.acop.edu.in, Email:office@acop.edu.in

Date: 08-10-2022

# MINUTES OF MEETING OF THE INTERNAL COMPLAINT COMMITTEE HELD ON Dt: 08-10-2022 AT 2:00PM

A meeting of Internal Complaint Committee was held on 08-10-2022 at 2:00pm in the Seminar Hall of Aditya college of Pharmacy. Dr. K.Ravi Shankar, Chairman presided over the meeting.

#### **AGENDA**

- Introduce new members of the committee.
- Addressing the new members about the role they need to perform
- To conduct various programs on gender sensitization.

#### **MINUTES**

- The presiding officer introduced the new student members.
- The mechanism of ICC was explained along with its significance..
- Discussed about publicizing the mechanism of ICC at various places and also to provide orientation of ICC to the 1<sup>st</sup> year students.
- The plan to conduct various awareness program was unanimously accepted by all.

#### The following members of Internal Complaint Committee attended the meeting:

S.No.	Name of Faculty Member	Designation	Position	Signature
1.	Mrs B.N.B. Vaidehi	Associate Professor	Presiding Officer	10)
2.	Mrs. N. Divya	Associate Professor	Coordinator-1	N. Druge
3.	Mrs.M. Sridevi	Associate Professor		U Si Deuz
4.	Mrs.K. Vedavathi	Office Incharge	Member	K. Vederedy
5.	Mrs K.Swathi	Lab Technician	Member	(Sa)
6.	I. Sai Sudha(193H1R0018)	Student	Member	Sai Sudha
7.	M.RupikaReddy (203H1R0076)	Student	Member	Replokey
8.	Ch.SriKalyani (203H1R0009)	Student	Member	Kalyani

ICC Presiding Officer

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Website:www.acop.edu.in, Email:office@acop.edu.in

Date: 03-02-2023

## MINUTES OF MEETING OF THE INTERNAL COMPLAINT COMMITTEE HELD ON Dt: 03-02-2023 AT 2:00PM

A meeting of Internal Complaint Committee was held on 03-02-2023 at 2:00pm in the Seminar Hall of Aditya college of Pharmacy. Dr. K.Ravi Shankar, Chairman presided over the meeting.

#### **AGENDA**

- Closure of the academic year 2022-23.
- Annual report for the academic year 2022-23.

#### **MINUTES**

- The presiding officer appreciated all the members of ICC for their sincere efforts and dedication towards their duties.
- The presiding officer presented the annual general report.
- No Grievances reported for the year 2022-23

The following members of Internal Complaint Committee attended the meeting:

S.No	Name of Faculty Member	Designation	Position	Signature
1.	Mrs. B.N.B. Vaidehi	Associate Professor	Presiding officer	10
2.	Mrs. N. Divya	Associate Professor	Coordinator-1	N. Wight
3.	Mrs. M. Sridevi	Associate Professor	Coordinator-2	y Li Dell
4.	Mrs. K. Vedavathi	Office Incharge	Member	K, Vedoually
5.	Mrs. K. Swathi	Lab Technician	Member	K. Swathi
6.	I. Sai Sudha (193H1R0018)	Student	Member	saisudha
7.	M. Rupika Reddy (203H1R0076)	Student	Member	Lupkiling
8.	Ch. Kalyani(203H1R0009)	Student	Member	Kalyni

ICC Presiding Officer

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PRINCIPAL
Aditya College of Pharmacy
SURAMPALEM- 533 437